

# Saint Daniel the Prophet Church

## Christian Service Commission

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### Table of Contents

#### Christian Service Commission

Organizational Notes ..	2
Leadership Directory ..	3

#### Charitable Programs

Homeless Shelter Program ....	4
St. Vincent DePaul Society ...	4
Charitable Drives for the Poor .....	5
Communion Calls to the Sick .....	5
Charitable Associations .....	6

#### Parish Organizations

Community Events .....	7
Women's Circle .....	8
Senior Parishioners .....	8
Prayer Blankets .....	9
Greens Keepers .....	9

# Organizational Notes for Christian Service

## Purpose of the Commission

- The Christian Service Commission coordinates the charitable and social endeavors of the parish community.
- Included in this commission are charitable drives and service projects, parish organizations and other activities.
- All parishioners and parish organizations are welcome to participate in the charitable endeavors of the parish.

## Commission Leadership

- The Pastor appoints a parish staff member to serve as the Director of the Christian Service Commission.
- The Commission Director meets with the pastor and the Staff Council regarding the goals of this Commission.
- The Director meets with all the commission members on a regular basis, both individually and as groups.

## Commission Membership

- The Commission members are either the leaders or designated representatives from each organization.
- Each year, commission members are appointed by the Director in consultation with the Pastor.
- The Director recommends a commission member to the Pastor for membership on the parish council.

## Fundraising Activities

- Any fundraising activities are approved and scheduled by the Pastor through the parish Finance Council.
- All fundraising activities follow all the financial, insurance, legal norms that are required for parish events.
- A special monthly Christian Service collection helps fund the various service projects and parish charities.

## Education and Advocacy

- Education and advocacy for the social teachings of the Church are also an important part of this Commission.
- The spiritual and corporal works of mercy are at the heart of the Christian Service Commission and its programs.
- The involvement of parish organizations and students is essential to the success of these charitable endeavors.

## Parish Facility Usage

- The parish facilities are primarily for the use of St. Daniel Church and its parish community organizations.
- The use of parish facilities for outside groups is limited for reasons of insurance and practical concerns.
- Exceptions to this rule are subject to review by the Parish, Staff, and Finance Councils with the pastor.

# Christian Service Leadership Directory

## Christian Service Commission:

- Service Director: represents the pastor as the chairperson of the service commission
- Commission Members: representatives are selected from the organizations listed below
- Parish Council: Ronald Moore represents the service commission on the parish council
- Volunteer participants are involved in the following charitable programs and organizations

## Charitable Programs:

- PADS Homeless Shelter: Steve Jackson and Thomas Jordan, coordinators
- St. Vincent DePaul Society: Joe Fosco, representative, and Cheryl Vescio, president
- Charitable Drives for the Poor: Service Commission members and other parishioners
- Communion Calls to the Sick: Extraordinary Ministers of Holy Communion
- Charitable Associations: our parishioners are involved in local community organizations

## Parish Organizations:

- Community Events: joint church council members
- Women's Circle: Linda Janik and Kathy Hobein
- Seniors' Club: Julia Dwyer and Mary Lou Bogest
- Prayer Blankets: Margaret Bartek
- Greens Keepers Gardeners: Gerry Eichstaedt

*To obtain contact information for any of these parish leaders and their programs, please send an email to [info@stdaniel.org](mailto:info@stdaniel.org) or call the parish office at 630-384-0123.*

# CHARITABLE PROGRAMS

## P.A.D.S. HOMELESS SHELTER

### Name and Purpose

- The name of this parish-sponsored activity is the St. Daniel Parish PADS Homeless Shelter program.
- As a parish-based activity, this service program is part of the Christian Service Commission of the parish.
- The purpose is to assist the DuPage PADS organization serve the homeless people of our community.
- Funding for this program is made possible by parishioners through the monthly Parish Charities Collection.

### Organizational Notes

- The Coordinator(s) are approved by the pastor, subject to renewal each year by mutual consent.
- An approved Coordinator also serves as a delegate to the parish Christian Service Commission.
- St. Daniel Parish hosts a PADS night on the first Wednesday of the month, September through May.
- The location of the PADS Homeless Shelter is at Peace Lutheran Church, located in Glen Ellyn.
- Because of the nature of this program, Protecting God's Children is required of those who monitor the clients.
- The DuPage PADS organization has an online training program for parish volunteers ([www.dupagepads.org](http://www.dupagepads.org)).
- Volunteer assignments are coordinated through a special software program, administered by the parish office.
- A parish PADS manual is under development by our parish coordinators to help train new volunteers.

## SAINT VINCENT DEPAUL SOCIETY

### Name and Purpose

- The name of this parish-affiliated activity is the St. Vincent DePaul Society at St. Daniel Parish (SVDP).
- As a parish-affiliated activity, this service program is part of the Christian Service Commission of the parish.
- The purpose of SVDP is to grow in Vincentian spirituality and to provide charitable services to people in need.
- The Society of Saint Vincent DePaul provides resources for spirituality and for organizational protocols.
- Funding for this program is made possible by parishioners through the monthly Parish Charities Collection.

### Organizational Notes

- The officers are selected according to the national by-laws of the St. Vincent DePaul Society.
- An approved SVDP member serves as a delegate to the parish Christian Service Commission.
- The Christian Service Director is the liaison between the parish and the St. Vincent DePaul Society.
- The parish calendaring process for the upcoming year starts right after Easter each year.
- The SVDP parish hotline is 630-384-0126, and the SVDP email is [SVDP@StDaniel.org](mailto:SVDP@StDaniel.org).
- The parish provides a room for the SVDP food pantry and general storage of materials.

## **CHARITABLE DRIVES FOR THE POOR**

- The Parish Charity Drives are organized, scheduled, and coordinated by the Christian Service Director.
- All members of the Christian Service Commission are asked to assist with these Parish Charity Drives.
- Parishioners at large are also invited to participate in the collection and the delivery of these donations.
- It is hoped that such participation may encourage more people to join our Christian Service ministries.
- The participation of our parish SVDP members is especially appreciated in our parish charitable drives.
  
- Weekly Food Drive: donations are placed in the bins by the church entrances and are taken to the PRC.
- Appliances/Furniture: a regular bulletin article gives information about a SVDP home pick-truck service.
  
- Monthly Drives: announced on the first Sunday, the collections are on the last two Sundays of the month.  
September: Fall Food Drive – proceeds go to the Peoples Resource Center in Wheaton.  
October: Fall Clothing Drive – proceeds go to the SVDP Thrift Shop in West Chicago.  
November: Christmas Gift Drive – proceeds go to the Peoples Resource Center in Wheaton.  
January: Baby Goods Drive – proceeds go to the Peoples Resource Center in Wheaton.  
March: Spring Food Drive – proceeds go to the Peoples Resource Center in Wheaton.  
May: Spring Clothing Drive – proceeds go to the SVDP Thrift Shop in West Chicago.

## **COMMUNION CALLS**

- This Christian Service Ministry is provided by the parish clergy and by specially trained Extraordinary Ministers of Holy Communion. This is a joint venture of the Liturgy Director and the Christian Service Director.
- Communion Servers receive special training so that they may go to homes, hospitals, and health care centers, to bring Holy Communion to the sick and the infirmed. Training is provided by a special diocesan program.
- Please note that, due to privacy laws, hospitals no longer report admissions to churches. Therefore, we rely on family members and friends to notify the parish. Please call the parish with this information!
- A Communion Service is usually held on Tuesdays at 10:00 a.m. in the Sunrise Health Care Center in Wheaton. The pastor also goes there for Anointing and Confession throughout the year.
- Communion Calls are scheduled through the parish office. Bulletin articles remind people to call the parish for this service, as the need for these spiritual services become evident.
- When special situations are noted by those who are making these Communion calls, they report them to the parish office so that the Christian Service organizations may follow up on them.
- Requests for Anointing and Confession, and other spiritual matters, are reported directly to the pastor so that he may follow up on them. People should not wait until a person's last days before contacting the priest.
- At least twice a year, the Anointing of the Sick is offered to our parishioners after all the Masses on the Sunday nearest all Saints Day, and at the special noon prayer service on Good Friday.
- In case of illness or surgery, Anointing can also be done individually at any time throughout the year. In case of an emergency, there is a special prompt on the parish phone service to report any such emergencies.

## CHARITABLE ASSOCIATIONS

**Other Charitable Associations.** In addition to our own parish charitable organizations and service activities, our parishioners are involved in many local community charitable groups and activities as well. Here is a list of some of the groups and agencies in which our parishioners are involve, or with whom our parish has associations.

### Support Groups:

Marriage Enrichment Programs: [www.WWME.org](http://www.WWME.org), and [www.ForYourMarriage.org](http://www.ForYourMarriage.org)

Central DuPage Pastoral Counseling Center: [www.cdppc.org](http://www.cdppc.org), 630-752-9750

Bereavement Support Groups: Referrals are made through local area funeral directors at this time.

L.O.S.S. Support Group: Please contact the parish office about this diocesan suicide survivors support group.

Twelve-Step Programs: Please contact the parish office for referrals to local support groups for addictions.

Courage Support Group: Please contact [www.CourageRC.org](http://www.CourageRC.org) about this Catholic support group for SSA.

Catholic Faith: Please consult [CatholicsComeHome.org](http://CatholicsComeHome.org) for information about our Catholic Christian Faith.

### Charitable Agencies:

Catholic Charities: 3130 Finley Road, Suite 520, Lombard, [www.catholiccharitiesjoliet.org](http://www.catholiccharitiesjoliet.org), 630-495-8008

Catholic Diocese of Joliet: 16555 Weber Road, Crest Hill, [www.dioceseofjoliet.org](http://www.dioceseofjoliet.org), 815-221-6100

DuPage P.A.D.S. Homeless Shelter: 705 West Liberty, [www.dupageoads.org](http://www.dupageoads.org), 630-682-3846

People's Resource Center: 201 South Naperville Road, [www.peoplesrc.org](http://www.peoplesrc.org), 630-682-5402

St. Vincent DePaul Thrift Store: 213 Main Street, West Chicago, [www.svdpjoliet.org](http://www.svdpjoliet.org), 630-293-9755

Outreach Community Ministries: 122 West Liberty, [www.outreachcommunityministries.org](http://www.outreachcommunityministries.org), 630-682-1910

ESSE Adult Day Care Services: 41 N. Park Blvd., Glen Ellyn, [www.EsseAdultDayCare.org](http://www.EsseAdultDayCare.org)

Milton Township Offices: 1492 North Main Street, [www.twp.milton.il.us](http://www.twp.milton.il.us), 630-668-1616

Jobs Driven Networking Group: 120 West Wesley Street, Lower Level, [drivestaff.com/jdng](http://drivestaff.com/jdng)

# PARISH ORGANIZATIONS

## COMMUNITY EVENTS

**Social Events.** A joint committee of our Parish, Finance, and Staff Councils are forming a new parish organization to develop the social life of our parish community. Here are some of the events that are being planned in addition to the Sunday Coffee Hours, the Hospitality Sundays, and the events of our current parish organizations.

### Fall Fellowship Event

- On the first Saturday of October, there will be a family buffet dinner in the parish center.
- Along with this event, there will be some kind of entertainment, as well as a parish ministry fair.

### Christmas Fellowship Event

- On the first weekend of December, there will be a home-baked Christmas Cookie Extravaganza.
- Activities for children will also be provided to help them focus on the real “reason for the season.”

### Winter Fellowship Event

- On the first Saturday of March, there will be a Chili Cook-Off dinner in the parish center.
- Activities for children will also be provided as part of our traditional parish festival of faith program.

### Spring Fellowship Event

- On the first Sunday of May, there will be a hot cinnamon roll breakfast in the parish center.
- Throughout the weekend, as with the previous fellowship events, we will also have our Hospitality Sunday.

**Other Events and Activities at our Parish.** In addition to these parish-sponsored fellowship events, our parish hosts some outside organizations at our parish facilities. These groups consist of Boom-Fit Women’s Exercise, Camp R.O.C.K. Counselor Training, Christian Youth Theater, Coptic Orthodox Bible Study, L.O.S.S. (Loving Outreach to Survivors of Suicide), and S.A.L.T. (Seniors and Law-Enforcement Together). While we are not in the business of facility rentals, we carefully screen the organizations with whom we share our parish facilities, as groups that share our faith values as a Catholic parish community. Some other groups have been grandfathered-in.

## **WOMEN'S CIRCLE**

### **Name and Purpose**

- The name of this parish-sponsored organization is the St. Daniel Parish Women's Circle.
- All the women of the parish are welcome to become active members of this parish organization.
- As a parish-based organization, this club is part of the Christian Service Commission of the parish.

### **Organizational Notes**

- The President conducts the meetings, appoints the committee members, and coordinates the activities.
- The Secretary takes the minutes and serves as a delegate to the Christian Service Commission.
- The Moderator, appointed by the Pastor, conducts elections each year for the officers of this club.
  
- Club Meetings: all the women of the parish, and their daughters, are invited to attend the quarterly meetings.
- Social Events: activities are planned to build up a spirit of community among the women of the parish.
- Spiritual Events: in addition to group attendance at Masses, there is a women's prayer breakfast each year.
- Service Events: volunteer assistance is provided for parish events and activities throughout the year.
- The Women's Circle is not a fund-raising organization but may participate in parish charitable activities.

## **PARISH SENIORS**

### **Name and Purpose**

- The name of this parish-sponsored organization is the St. Daniel Parish Seniors' Club.
- All the seniors of the parish, men and women, are welcome to become active members of this club.
- As a parish-based organization, this club is part of the Christian Service Commission of the parish.
- The purpose of this group is to provide social events for the seniors of our parish community.

### **Organizational Notes**

- The Coordinator(s) are approved by the pastor, subject to renewal each year by mutual consent.
- An approved Coordinator also serves as a delegate to the parish Christian Service Commission.
- The Christmas Luncheon and St. Patrick's Day Luncheon are the main highlights of the year.
- Other activities and outside excursions are being planned for the seniors of our parish as well.
- The Seniors Club is not a fund-raising organization but may participate in parish charitable activities.



# PRAYER BLANKETS

## Name and Purpose

- The name of this parish-sponsored organization is the St. Daniel Prayer Blanket Program.
- As a parish-based organization, this program is part of the Christian Service Commission of the parish.
- The purpose of this group is to pray and to make prayer blankets for the sick and the elderly of the parish.

## Organizational Notes

- The Coordinator(s) are approved by the pastor, subject to renewal each year by mutual consent.
- An approved Coordinator also serves as a delegate to the parish Christian Service Commission.
- The members of this program pray, knit, crochet, and sew prayer blankets for the sick and the elderly.
- The prayer blankets are usually distributed by the Ministers of Care volunteers throughout the year.

# GREENS KEEPERS GARDENERS

## Name and Purpose

- The name of this parish-sponsored organization is the St. Daniel Greens Keepers Garden Program.
- As a parish-based organization, this organization is part of the Christian Service Commission of the parish.
- The purpose of this program is to continue the tradition of taking care of the parish gardens each year.
- The budget for this activity is provided, in part, by the semi-annual flower collection in the offertory packet.

## Organizational Notes

- The Coordinator(s) are approved by the pastor, subject to renewal each year by mutual consent.
- An approved Coordinator also serves as a delegate to the parish Christian Service Commission.
- In March, the Coordinator(s) contact all the Greens Keepers members for the new gardening year.
- Also in March, a sign-up weekend for recruiting new gardeners is held in the narthex of church.
- In April, the Greens Keepers meet to fill out their order forms for flowers, for which the parish pays.
- Members of this program may order additional flowers, at their cost, for their own home gardens.
- In May, the garden flowers arrive before Mothers' Day and are planted right after Mothers' Day.
- Name plaques are available to recognize the garden spaces tended by the various gardeners.
- Throughout the summer, the Greens Keepers members faithfully tend their beautiful gardens.
- In the fall, the plants are removed, and preparations are made for winter and for the next year.